

# Great Milton Parish Council

Parish Clerk: Mr C Ashworth

Email: [contact@clerkgreatmilton.co.uk](mailto:contact@clerkgreatmilton.co.uk)

Website: [www.great-milton.co.uk](http://www.great-milton.co.uk)

These are the minutes of Great Milton Parish Council meeting held at the Pavilion, on Monday, 15<sup>th</sup> April 2024, at: 19:50

Present: Cllrs S Harrod (Chair), D Harms, M Horsley and S MacMahon.

In attendance: Chris Ashworth (Clerk), Cllr G Heritage (SODC) and 1 member of the public.

## 52/24 Apologies for absence

Apologies were received in advance from Cllrs B Fox (Vice-Chair), P Allen, and S Illingworth. Cllr G Heritage (SODC) conveyed apologies from Cllr F Van Mierlo (OCC).

## 53/24 Variation of order of business

There was no variation in the order of business.

## 54/24 Declarations of members' interest

No declarations of matters in interest on the agenda were received.

## 55/24 Matters to report

The County and District Councillors' reports were received and reviewed and are available on the Parish Council website.

## 56/24 Correspondence and public discussion

There was no public discussion.

## 57/24 Planning applications

A The following planning applications were received and reviewed from SODC:

**P24/S0996/LB & P24/S0994/HH** (The Old Vicarage Church Road Great Milton OX44 7PB)  
Alterations and refurbishment of the main house. Demolition of log store outbuilding and garage and replacement with new oak framed garage and new double storey extension to the Coach House. Alterations to the Apple Store for use as a gym. New outdoor swimming pool and pool house & associated landscaping. (as amplified by BNG metric and heritage statement received 28 March 2024).

Cllr Horsley asked about bats which had been picked up on during an ecological report, the Parish Council were told there are 3 species of bat on the premises and a bat mitigation plan is being put in place and the owners plan to keep the bats around.

Cllr Harrod asked about timing of the building works. If the planning application gets approved, they hope to begin work in July/August and work will take around 1 year. Cllr Horsley asked what disruption will be caused to neighbours, at the moment they are unsure as they are in the process of finding a builder but hope to keep disruption as minimal as possible. The major demolition work and rebuild, which would cause the most disruption they hope will only take around 6 weeks. Cllr Harrod raised a recent issue in the village of building works spilling out onto Village/Common land and can be unsightly. The applicant assured the Parish Council building materials etc... will be kept on site. Cllr Harrod spoke to the immediate neighbours and no issues were raised.

The Parish Council all voted in favour of **Supporting** this application.



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**P24/S1019/AG** (Lower Chilworth Farm London Road near Milton Common OX9 2JS)  
Agricultural storage building. The Parish Council have **no strong views** on this application.

B There were no planning decisions received and no outstanding planning matters.

## **58/24 Minutes of the previous meeting**

The minutes of the March meeting of the Parish Council, held on Monday, 18<sup>th</sup> March 2024, were received, reviewed, agreed upon and signed as a true and accurate record of proceedings.

## **59/24 Financial resolutions**

A The following cheques were reviewed, agreed and signed:

Chris Ashworth. Salary, Tax and Expenses April: £608.22

Amy Williams. Salary, Tax and Expenses April: £608.22

Shield Maintenance Dog Waste March: £62.40

J M Dudley (Bulletin): £359.00

Tiddington PC (Bus shelter clean): £40

Stephen Harrod (reimbursement litter pick drinks): £54.90

BT Office/e-mail package: £10.80 (paid by monthly Direct Debit)

Hugo Fox: web support: £23.99 (paid by monthly Direct Debit)

B The final bank reconciliation, accounts and bank statement for the financial year 2023-24, were received, reviewed and signed.

C To note that given income of more than £25,000 in the financial year 2023-24, the Parish Council will be required to submit accounts for a limited assurance review.

D The Parish Council agreed upon the proposed dates for Great Milton Parish Council's internal/external audit activities:

- Internal Audit (Starting April 2024)
- Parish Council to receive Internal Audit report (May 2024)
- AGAR return to be approved and signed (May 2024)
- AGAR return and associated information submitted to External Auditor by June 30<sup>th</sup>, 2024.
- Exercise of public rights – 30 working days in June and July: Dates to be confirmed.
- Accounts to be approved and published/required info displayed on the website by June 30<sup>th</sup>, 2024.
- Receipt of External Auditor's response and Notice of Completion: August 2024

E To note the submission of the Parish Council's VAT reclaim for the year 2023-24, for the sum of £779.28

## **60/24 Parish clerk and councillors' update of matters in hand**

- The Bus shelter in Milton Common was recently cleaned.



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- A letter recently signed by 240 residents has been sent to the CEO and COO of Royal Mail regarding the possible changes to delivery arrangements in Great Milton.
- The setting up of .gov.uk emails for all Councillors, was spoken about and the Parish Clerk is attending training on 25<sup>th</sup> April to begin the process.
- A letter for all planning applications re: building materials and common land/roadways has been agreed and in future all approved planning applications will be sent a copy.
- Shield Maintenance have recently emailed to inform us that they are increasing their prices from 1<sup>st</sup> May by 0.55pence per bin. The Parish Council agreed with the price increase.

## 61/24 Security in the village

There was a couple of reported attempted break-ins in the village recently. There was a reported incident of shotguns being fired in the field alongside Thame Road. The shotguns were fired over the A312 and over the houses on the Thame Road leading to reports of shot landing in neighbours gardens. The incident was reported to the police.

Residents are encouraged to please continue to report any incident that they witness or experience to the police via the 101-telephone service or online via the [police.co.uk](http://police.co.uk) website.

## 62/24 Speed indicator devices (SID)

The Parish Clerk has found two final quotes for the Parish Council to discuss. The quotes come from Westcotec and ElanCity. As these SIDs represent a large amount of money a thorough process has been followed with many conversations with both contractors. Westcotec although more expensive seems to offer far more reliability in the long term in case any issues arrive with the devices. The Parish Council discussed the two quotes, and all voted in favour of progressing with the quote from Westcotec. The Parish Clerk will begin the process of getting the units ordered.

***The following Great Milton Parish Council meeting will be held on Monday, 20<sup>th</sup> May 2024, at 7.30 pm at the Pavilion.***

***Meeting ended at 20:32***



20.5.24