

# Great Milton Parish Council

**DRAFT** Minutes of the meeting of Great Milton Parish Council (GMPC) held at the Pavilion on Tuesday 22nd October 2024, at 7.30pm

Present: Cllrs S Harrod (Chair), B Fox (Vice-chair), M Horsley (MH), D Harms (DH), S MacMahon (SM), A Noble (AN)

In attendance: Allison Leigh (Locum Clerk), Tim Darch (former Parish Clerk, observing), and a member of the public.

**111/24 Appointment of Locum Parish Clerk**

The Council resolved to formally appoint Allison Leigh to the role of Locum Parish Clerk/RFO for Great Milton Parish Council until a permanent appointment is made.

**112/24 Appointment of Councillor**

The Council resolved to co-opt Andrew Noble to the role of councillor. Cllr Noble completed and signed the Declaration of Acceptance of Office and completed the Register of Interests which the Locum Clerk will send to SODC.

**113/24 Apologies for Absence:** District Councillor Georgina Heritage, Freddie VanMierlo (MP and County Councillor)

**114/24 Variation of order of business:** The Council resolved not to vary the order of business.

**115/24 Declarations of members' interest:**  
None.

**116/24 Matters to Report:**

No reports were received.

The Chair noted that there is an opportunity to vote on the South and Vale Local Plan process. It was noted that a local group looks at the Plan from a whole area point of view. D. Harms will work with the Chair on this.

**117/24 Correspondence and Public Discussion:**  
None.

**118/24 Minutes of the previous meeting**

The Council approved and signed the minutes of the meeting of GMPC held on Monday 16<sup>th</sup> September 2024.

The Vice Chair mentioned that with regards to Item 109/24 of from the September meeting, he had been in touch with South Oxfordshire District Council (SODC) Planners regarding the request of the owner of Newton Cottage to create a surfaced parking space outside their house on a strip of grass verge maintained by the PC. SODC responded that this would almost certainly constitute a change of use, requiring a planning application to be submitted. M Horsley had informed the owner accordingly, suggesting they liaise directly with the Planning Authority.

**119/24 Planning Applications:** The Council considered the following planning applications.

A [P24/S2871/LDE](#)

Milton Pools Fishery near Milton Common OX44 7JE

To consider the following planning applications received from SODC.

Erection of 2 x extensions to main building (Units 2 and 4); erection of building (Unit 3).

**Lawful Development: no comments required.**

[P24/S1531/HH](#)

Saracote, The Green, Great Milton OX44 7NP

Partial conversion of existing garage and workshop to ancillary domestic use including internal and external stairs and construction of a first floor/mezzanine (As amended by plans received 06 September 2024).

**Following further consultation with neighbours (who had no objections to the amended plans) and given the restricted window for comment which precluded discussion at this meeting, the Parish Council has expressed its support for the amended plans to the case officer at SODC. Subsequent to this, permission has been GRANTED for the proposed development.**

B The Council noted the following planning decisions received and any outstanding planning matters.

[P24/S1950/FUL](#)

The Bull, The Green, Great Milton

Demolition of existing single and two-storey extensions, erection of single-storey side extension, single and two-storey rear extension, internal alterations and dormer window to rear (amended drainage plans received 16 August 2024).

**Permission granted.**

It was noted that all that has been done has been in accord with the original application.

[P24/S2738/S73](#)

The Old Vicarage Church Road Great Milton

Variation of conditions 2 (Approved plans) and 3 (Materials) on application

P24/S0994/HH (Alterations and refurbishment of the main house. Demolition of log store outbuilding and garage and replacement with new oak framed garage and new double storey extension to the Coach House. Alterations to the Apple Store for use as a gym. New outdoor swimming pool and pool house & associated landscaping) - to allow for a change in the approved roof material for the new pool area house from clay tiles to corrugated iron.

**Permission granted.**

[P24/S0073/FUL](#)

Common Cottage, London Road, Milton Common OX9 2NU

Single dwelling.(as amplified by noise assessment and additional information received 9 August 2024).

**Application withdrawn.**

**NOTICE OF APPEAL**

[P23/S2384/O](#)

Land east of Junction 8a, M40 Waterstock OX33 1HT

Demolition and clearance of existing buildings and structures to allow for the construction of up to 120,000sqm of Use Class E employment floorspace comprising Research and Development units, Light Industrial units, ancillary offices, ancillary amenity buildings (up to 2,400sqm), Creche (up to 600sqm), Forest School (up to 150sqm), along with new site accesses, internal roads and footpaths, surface and

multi storey car parking, open space, landscaping, biodiversity enhancements, drainage features including SUDs and other engineering operations, infrastructure and associated works. All matters of detail reserved.

This inquiry has been and will be heard at a public inquiry on 15-18 Oct, 29 Oct-1 Nov, 5-8 Nov, 12-15 Nov 2024, 14-17 Jan & 21 Jan 2025 at 10.00 am. The inquiry will be held at The Great Hall, Fair Mile, Cholsey, OX10 9GW.

## **120/24 Financial Resolutions:**

- A The Council authorised the following payments:  
Shield Maintenance Dog Waste September £92.82  
Tactical Facilities Management (paid to Bibby Financial Services) - September £635.60  
Moore (External Audit): £252  
Tim Darch: temporary administrative support during hiatus between Parish Clerks: £600  
BT Office/e-mail package: £14.83 (paid by monthly Direct Debit)  
Hugo Fox: web support: £23.99 (paid by monthly Direct Debit)  
JM Dudley (GM bulletin -October): £335.20

It was noted that perhaps a schedule of grass cutting would be useful and could be considered for the 2025 2026 contract.

- B The Council reviewed and signed the monthly bank reconciliation, accounts and bank statements.

It was noted that in minute reference 78/24 from the May 2024 meeting, the Council agreed to utilise the CIL funds from the Milton Common development for the purchase of the speed indicator devices. The Locum Clerk will follow up with the District Council to receive those funds.

- C Annual Governance and Accountability Return Form 3 for the year ending 31st March 2024.
- The Council acknowledged the Conclusion of Audit for the financial year 2023-24. The External Auditor's Report and associated documents from the Annual Governance and Accountability Review are available to view on the GMPC website.
  - The Council considered the actions from the 2023/2024 External Auditor's Report and the Locum Clerk has circulated a plan for the Council to follow to address these actions.

- D **2024/2025 Internal Audit:** The Council resolved for the Locum Clerk to obtain 3 quotes for the 2024/2025 internal audit.

- E **2025/2026 Budget:** The Council resolved for the Clerk to use 2024/2025 as a template for the 2025/2026 budget and did not yet have any new items for the 25/26 budget. The Council wanted to ensure that tree maintenance remains in the budget. The Council asked the Clerk to check on the status of the tree works planned for 24/25.

## **121/24 Requests for grant funding**

- a. The Council resolved to donate £50 to Oxfordshire South & Vale Citizens Advice, who offered support or advice to 23 residents of Great Milton covering 70 issues in 2023-24.

- b. The Council resolved to donate £50 to Hope After Harm, who provide long-term solutions to the challenges people face in relation to crime and social exclusion across the Thames Valley.

**122/24 Parish Clerk and Councillors' update of matters in hand**

- The meeting scheduled with Oxfordshire Highways on Monday 23 September to discuss highway-related issues in the village was postponed due to bad weather. The meeting will be rearranged. It was noted that Fix My Street has been responsive in the parish recently.
- The website has been updated to reflect the current cohort of councillors. The Locum Clerk will add AN to the website. It was noted that there are some updates to the bulletin needed on the website. The Locum Clerk will look into this with Tim Darch.
- The proposed meeting with the school to discuss parking-related issues was discussed. It was noted that the issues are increased when special events such as sports days occur. DH will look to arrange a meeting with a school representative and a recreation committee member.
- The Council rescheduling of the Parish Council's monthly meeting to the second Wednesday of the month is still yet to be formally agreed. The Council will keep the current meeting schedule at this time.

**123/24 Plans for redevelopment of Le Manoir Aux Quat'Saisons**

The Chair noted that he had correspondence from Le Manoir regarding the planned redevelopment indicating there is no plan for them to close for two years, but there may be some disruption. The Chair noted he is due to meet with Le Manoir on Monday the 28<sup>th</sup> October. A discussion was had as to whether Le Manoir might attend a future meeting of GMPC so that GMPC can communicate any information to residents. The Chair will mention this at the meeting on the 28<sup>th</sup> October.

**124/24 Security in the village**

DH spoke to head of security at Le Manoir and they've had some apples and a beehive stolen.

It was noted that someone had recently been knocking on doors to see who is in. This was reported.

**125/24 Bus Data Capture Exercise**

Tim Darch noted that OCC is seeking to capture data on the current state of bus shelters. The Council asked the Locum Clerk to forward the information to GMPC again.

The Chair thanked Tim Darch for standing in as Clerk through mid-October.

***The next meeting of Great Milton Parish Council will be held on Monday 18th November starting at 7.30pm.***

The meeting closed at 8:25pm.

**SIGNED** \_\_\_\_\_